

K26U 1117

Reg. No. : .....

Name : .....

IV Semester B.B.A./B.B.A. (R.T.M.)/B.B.A. (A.A.M.)/B.B.A.(H.A.) Degree  
(C.B.C.S.S. – O.B.E. – Supplementary/Improvement)  
Examination, April 2026  
(2020 to 2023 Admissions)  
Core Course  
4B06BBA/BBA(RTM)/BBA(AAM)/BBH : HUMAN RESOURCE  
MANAGEMENT

Time : 3 Hours

Max. Marks : 40

SECTION – A

Answer the **six** questions. **Each** question carries **1** mark. (6×1=6)

1. Define human resource management.
2. What do you mean by job analysis ?
3. What do you mean by human resource planning ?
4. What is the distinction between training and development ?
5. What is meant by performance appraisal ?
6. What is time rate system ? What are the merits of this system over piece rate system ?

SECTION – B

Answer **any six** questions. **Each** question carries **2** marks. (6×2=12)

7. What are the objectives of HRM ?
8. What is job enlargement ?
9. Briefly describe the important functions of HRM.

P.T.O.

K26U 1117



10. Differentiate between job description and job specification.
11. Explain the importance of HRP.
12. Explain the meaning and importance of training.
13. What are the major reasons for demotion ?
14. What are the benefits of grievance redressal ?

SECTION – C

Answer **any four** questions. **Each** question carries **3** marks. (4×3=12)

15. Explain the important duties and responsibilities of an HR manager.
16. What is job evaluation ? What are different methods of job evaluation ?
17. Differentiate between job enlargement and job enrichment.
18. Briefly explain the training process.
19. What are the various factors which influence wage system ?
20. What is the procedure for grievance handling ?

SECTION – D

Answer **any two** questions. **Each** question carries **5** marks. (2×5=10)

21. What is recruitment ? Explain the different sources of recruitment.
22. Explain about different on-the-job and off-the-job training methods.
23. Explain any five important performance appraisal methods.
24. What is absenteeism ? What are its causes ? Explain the important measures to control absenteeism.